

COLLEGE OF THE SEQUOIAS COMMUNITY COLLEGE DISTRICT
Board of Trustees Meeting
July 13, 2020

CONSENT CALENDAR

4

Personnel Report 01-2020-2021

Status:	Action
Presented by:	John W. Bratsch Dean, Human Resource Services/Legal Affairs

Issue

Certain personnel actions by the District require approval of the Board of Trustees.

Background

The Human Resource Services Department routinely presents information/material for Board approval as a Consent Item.

Analysis

The personnel actions listed in Personnel Report 01—2020—2021 impact management, academic and classified employees. The Report lists employment, separation, changes in salary, leaves and other matters which may be applicable.

Implications

Board authorization/approval is mandated for employment and compensation of District personnel.

Recommended Action

Approval of Personnel Report 01—2020—2021 is recommended.

MANAGEMENT AND CONFIDENTIAL EMPLOYEES			
I. Employment – Appointments via Education Code § 72411			
Litten, Lyndsi	Interim Director, Access & Ability		Effective: 7/1/20 - 6/30/21
II. Management Step Increases			
See Attached			Effective: 7/1/20
III. Resignation /Retirements/Separations			
None			
FACULTY			
I. Employment			
None	Division		
	Discipline		
II. Employment - One Year Temporary			
Villegas, Randy	Division	Social Science	Effective: 8/14/20 Class III/Step 2
	Discipline	Political Science	
III. Equivalency Granted			
None	Division		
	Discipline		
IV. Resignations/Retirements/Separations			
Pankey, Irv	Head Football Coach/Physical Education		Effective: 6/22/20
Yamakawa, Linda	Cataloging and Systems Librarian		Effective: 7/30/20
ADJUNCT FACULTY			
I. Employment			
Alvidrez, Miguel	Division	Nursing & Allied Health	Effective: 8/17/20 3-1
	Discipline	Nursing	
Casiano, Adriana	Division	Nursing & Allied Health	Effective: 8/17/20 1-1
	Discipline	Nursing	
Hart, Jessica	Division	Nursing & Allied Health	Effective: 8/17/20 1-1
	Discipline	Certified Nursing Assistant	
MacPherson, Chiara	Division	Science	Effective: 8/17/20 4-1
	Discipline	Chemistry	
Millican, Katie	Division	Agriculture	Effective: 8/17/20 3-1
	Discipline	Floriculture	

Pollock, Deborah	Division	Nursing & Allied Health	Effective: 2-1	8/17/20
	Discipline	Nursing		
II. Resignations/Retirements/Separations				
None				
CLASSIFIED				
I. Employment				
None				
II. Annual Step Increases				
See attached			Effective:	7/1/20
III. Resignations/Retirements/Terminations/Probationary Releases				
Cobian, Alicia	Student Success Coordinator		Effective:	6/5/20
Hill, Judith	Instructional Assistant – Library		Effective:	5/26/20
Salazar, Jose	STEM Academic Coach		Effective:	6/26/20
Sandoval, Mayra	Center Student Services Specialist		Effective:	6/18/20
Wescott Ferguson, Wyndon	STEM Academic Coach		Effective:	6/26/20
SEASONAL, SUBSTITUTE, SHORT–TERM, APPRENTICE, PROFESSIONAL EXPERT, VOLUNTEER SPORTS ASSISTANTS				
I. Employment				
Cornett, Duane	Public Safety Trainer		Effective: 73	2/25/20
Meek, Davynn	Clerical Assistant		Effective: 22	6/20/20
Sandoval, Mayra	Clerical Assistant		Effective: 22	6/22/20
WORKFORCE DEVELOPMENT				
I. Employment				
None				
VOLUNTEER/AFFILIATES				
None				

Management and Confidential Employees
Step Increases - Effective July 1, 2020

Last Name	First Name	Job Title	Salary Grade	Salary Step
Banelos	Francisco	Dean, Science, Math & Engineer	30	9
Baugus	TJ	Applications Manager	21	3
Beltran	Adrian	Director, EOPS/CARE	26	11
Brock	Michele	Dean, Student Services	30	11
Chavez	Norma	Human Resource Assistant	5	3
Garcia	Elise	Director Student Success	22	2
Garcia	Joseph	Custodial Manager	6	6
Hildreth	Brandon	Director, Dual Enrollment	26	6
Hobbs	William	Career Services Director	22	4
Lamb	Kenneth	Manager, Maintenance	18	3
Loverin	David	Director, Financial Aid	26	11
Lubben	Richard	Dean, Arts, Letters, and LRC	30	5
Mizner	Kevin	Chief, District Police	23	15
Morrow Jr.	Harley	Manager, Ext Police Academy	7	6
Oxford	Mary-Catherine	Director, Learning Resources	26	11
Powell Jr	Neal	(ATC) Manager	12	7
Profeta	Glen	Dean, Technology Services	30	15
Reynoso	Keila	Human Resource Assistant	5	4
Sae Chao	Jenny	Dean, Student Services	30	4
Schaefer	Mary-Catherine	Payroll Coordinator	14	7
See	Khantee	Executive Administrative Assistant	9	6
Vazquez	Juan	Dean, Student Services	30	7
Waldner	Louann	Provost, Tulare Center	32	15
Woods	Byron	Dean, Facilities	30	7
Zerounian	Janell	Food Services Asst Manager	1	3

Classified Employees
Annual Step Increases - Effective July 1, 2020

Last Name	First Name	Job Title	Salary Grade	Salary Step
Aguirre	Gisela	Custodian	21	5
Albright	Aaron	Media Specialist	36	4
Alcantar	Amanda	Clerical Assistant	22	4
Alejo Amaro	Virginia	Custodian	21	5
Alvarado	Daniel	Academic Resources Specialist	47	6
Alvarado	Stephanie	Student Ser Specialist-TRIO	32	6
Alvarez	Erin	Sr Instr Specialist/Lead Coord	41	4
Arzola-Hernandez	Ray-Ven	Advising Specialist-YESS	32	8
Atondo	Dieddra	MESA Academic Coach	29	3
Avina	Martha	Ctr Student Servs Specialist	28	4
Barrientos	Laura	College Nurse	53	4
Barycki	Jennifer	Payroll Specialist	32	4
Boeve	Kourtnie	Theatre Technician	35	3
Boring	Andrew	Library Assistant	20	3
Brazelton	Sara	Clerical Assistant	22	8
Briggs	Charlene	Senior Clerical Assistant	24	7
Brisson	Christopher	Clerical Assistant	22	6
Bustamante Butron	Adriana	Instructional Specialist, Sr	32	8
Cain	Kathleen	Administrative Assistant	29	4
Calderon	Jordan	Food Service Assistant	12	4
Calderon	Nicholas	Account Clerk	22	5
Campbell	Kyle	A&A Support Srvs Coordinator	41	6
Carlton	Angie	Acct Clerk Cnt Student Svcs	32	3
Carter	Andrew	Research Analyst/Technician	50	6
Caso	Brian	System Administrator	53	4
Castillo Garibaldi	Martha	Counseling Technician	32	3
Chavez	Danyell	Clerical Assistant-CalWORKs	22	7
Chavez	Miguel	Pool Maintenance Technician	33	4
Contreras	Brenda	Student Support Servs-Visalia	32	6
Contreras Jr	Sergio	Assistant Athletic Trainer	32	4
Conway	Lisette	Student Success Coordinator	41	4
Correia	Joseph	Case Manager Job Developer	32	8
Cortes	Fernando	Clerical Assistant - Hanford	22	3
Costales	Cosmo	CTE Career & Acad Success Coord	41	4
Cota	Amanda	Financial Aid Resource Special	32	8
Cushing	Chelsea	Student Support Servs-Tulare	32	4
Daniels	Lacey	Administrative Technician	30	8
Deleon	Osiris	Counseling Technician	32	4
Delgado	Laura	Senior Secretary	26	5
Diaz	Mayra	Student Success Coordinator	41	7

Classified Employees
Annual Step Increases - Effective July 1, 2020

Last Name	First Name	Job Title	Salary Grade	Salary Step
Escalante	Lisa	Clerical Assistant	22	5
Escobar	Vanessa	Adm Asst - Scheduling Coord	34	4
Facundo	Hector	Sr Instr Specialist-Lead	41	5
Fagundes	Rosa	Grill/Fry Cook	12	3
Fornaca	Julia	Lab Technician	32	3
Garcia	Henry	Sr Instr Specialist/Lead Coor	41	3
Garcia	Isaac	Account Clerk	22	4
Garcia	Juan	Police Academies Coordinator	47	6
Garcia	Justin	Senior Custodian	23	4
Garcia-Quiroz	Cassandra	Custodian	21	4
Gardner	Jason	District Police Officer	37	6
Garver	Laurel	Training Resour Ctr Specialist	30	7
Garza	Jason	CTE Career & Acad Success Coord	41	5
Gomez	Alexandra	Accounting Technician	32	6
Gonzales	James	Custodian	21	6
Gonzalez	Oliver	Custodian	21	3
Gonzalez	Valiree Yzavel	Payroll Specialist	32	4
Guinn	Hailey	Administrative Assistant	29	3
Hall	Lindsey	Foundation Specialist	27	6
Henson	Melony	Instr Sp/Data Maintenance Spec	32	8
Hernandez	Alina	Senior Clerical Assistant	24	3
Hettick	Shane	District Police Officer	37	6
Hulsey	Brooke	Early College Success Liaison	41	3
Jannuzzi	Nicholas	Support Services Clerk	24	6
Jaramillo	Ashley	Clerical Assistant Admin & Recs	22	6
Jimenez	Cecilia	Custodian	21	4
Johal	Parmbir	District Police Officer	37	5
Jones	Madison	Student Support Servc -Visalia	32	3
Jumper	Gerald	Programmer Analyst - WOC	46	3
Kampsen-Cloutier	Angela	Center Admin Technician	36	5
Khal	Lucas	Clerical Assistant	22	3
Kincade	Justine	Resource Specialist: DA&E	47	7
King	Ryan	Accounting Assistant	25	8
Kong	Daniel	Microcomputer Specialist	35	6
Lamb	Jordan	Data Steward	47	4
Lamb	Vanessa	Media Content Specialist	39	6
Laxman	Jayraj	Instructional Specialist Sr	32	5
Lee	Yee	Adm & Rec Equivalence Spec	38	4
Leija	Janet	Facilities Technician	29	4
Lewis	Cassondra	Student Support Servs-Hanford	32	4

Classified Employees
Annual Step Increases - Effective July 1, 2020

Last Name	First Name	Job Title	Salary Grade	Salary Step
Long Fisher	Ashley	Administrative Assistant	29	4
Lopez	Andrew	Student Ser Specialist-TRIO	32	4
Lopez	Cynthia	Instructional Div/Program Sec	26	5
Lopez	Ernest	Student Success Coord-Hanford	41	7
Mallouf	Jeremy	Microcomputer Specialist	35	6
Martin	Brian	Instructional Asst-Lab Setting	24	6
Martin	Maria	Student Success Coordinator	41	3
Martinez	Analisa	Admin Asst/Facilities Coordina	36	6
Martinez	Ashley	Veterans Resource Coordinator	41	5
McHugh	Brandon	Maintenance Worker/Painter	35	5
Medina	Lupe	Instructional Assistant	24	4
Mejia	John	Workability - Job Developer	32	3
Mendes de Moraes Gutierrez	Ludmila	Programmer Analyst	46	8
Minatta	Ashlee	Account Clerk	22	4
Mittel	Jennifer	Custodian	21	6
Naba	Sandra	CTE CFS Assistant	22	5
Navarette	Delicia	Instr Asst Writing Ctr, Sr	32	3
Ortega	Christy	Instructional Assit Test Proct	28	8
Paddock-Yancy	Monica	Senior Clerical Assistant	24	4
Paxton	Megan	Food Service Assistant	12	3
Perez	Francisco	Gr. Maintenance Worker II	24	8
Perez	Rita	Grant Program Specialist BST	29	6
Piper	Cynthia	Senior Clerical Assistant	24	7
Prater	Matt	Ag. Instr. Unit-Lab Specialist	28	7
Prator	Jenae	Administrative Assistant	29	4
Quintero Moncada	Luis	Maintenance Worker	33	5
Rangel-Lemus	Elvia	Work Study Specialist	36	8
Reyes	Jeffrey	Library Specialist	26	5
Rivas	Daniel	Clerical Ast. Bus Inter Wrk Ex	22	5
Rivas	Fabiola	Food Service Assistant	12	3
Rivera	Ismery	Food Pantry Coordinator	32	3
Rogers	Scott	Student Success Coordinator	41	7
Romero	Alfredo	Custodian	21	3
Salazar	Crystal	Student Support Servs-Visalia	32	4
Sanchez	Angela	Administrative Assistant	29	6
See	Tina	Senior Secretary - Nursing	26	3
Shults	Megan	College Accountant	41	5
Smith	Andrea	Lab Technician - Chemistry	32	6
Stafford	Ellen	Clerical Assistant	22	5

Classified Employees
Annual Step Increases - Effective July 1, 2020

Last Name	First Name	Job Title	Salary Grade	Salary Step
Tapia Botello	Jorge	Welding Shop/CTE Lab Tech	32	3
Tierce	Jeremy	LMS Administrator - WOC	46	6
Torres	Jose	Programmer Analyst	46	7
Tudor	Nicole	Administrative Assistant	29	6
Tully	Catherine	Library Specialist	26	5
Uribe	Crystal	Payroll Specialist	32	7
Vega	Maximino	Grounds Maintenance Worker II	24	4
Virden	Tyler	Research Analyst	50	3
Walker	Sophie	Clerical Assistant	22	5
Walters	Olivia	Lab Technician-Hanford	32	3
White	Ryan	Programmer Analyst	46	8
Williams	Sandy	Tutorial Center Coodinator	36	8
Wright	Allie	Support Services Clerk	24	6
Yanes	Nancy	Senior Secretary	26	4
Zantos	Heather	Center Admin Technician	36	7
Zaragoza	Raymond	Ag. Instr. Unit-Lab Specialist	28	4